

# CITY COUNCIL COMMUNICATION



**MEETING DATE:** August 25, 2020

**ITEM NUMBER:** 9.B

**SECOND READING:**

{{customfields.ResoOrdNumber}}

**TYPE OF ITEM:** Consent

**PRESENTED BY:**

Dale Rademacher, City Manager's Office, dale.rademacher@longmontcolorado.gov;  
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**SUBJECT/AGENDA TITLE:**

Boulder AIR Contract Renewal

**EXECUTIVE SUMMARY:**

Staff is requesting approval to renew the Boulder AIR contract for regional air quality monitoring. In addition to renewal of the existing contract, a contract addendum and term extension is proposed. The contract addendum is a detailed scope of services, which clarifies deliverables, deadlines, and communication expectations. The proposed term extension would increase the contract term from 12 months to 16 months, resulting in a future renewal schedule that aligns with the annual budget cycle.

**COUNCIL OPTIONS:**

1. Approve execution of contract renewal.
2. Provide staff with additional feedback or direction.
3. Direct staff to hold or not proceed with contract renewal.

**RECOMMENDED OPTIONS:**

Option 1

**FISCAL IMPACT & FUND SOURCE FOR RECOMMENDED ACTION:**

The total estimated cost to renew the Boulder AIR contract is \$464,843. This includes \$116,211 for monitoring from September 1 to December 31, 2020, and \$348,632 for monitoring from January 1 to December 31, 2021. While funds have yet to be appropriated for 2021, oil and gas revenue is the anticipated funding source.

**BACKGROUND AND ISSUE ANALYSIS:**

On March 5, 2019, Council received a presentation from Boulder AIR describing the scope and objectives of a regional air quality monitoring study for the City of Longmont. With

support from Council, the presentation was followed by a consent item requesting approval of the professional services contract with Boulder AIR on March 19, 2019. The approved contract included air quality monitoring at two locations in Longmont and was executed on April 26, 2019, for a one-year term, with the option of four additional renewals.

A location at the Vance Brand Airport was chosen for the West Longmont monitoring site and data collection commenced there in September 2019. A location at Union Reservoir was utilized for the East Longmont monitoring site and data collection commenced there in December 2019. The data has been made viewable in near real-time on a publicly available website.

On April 21, 2020, a contract change order was approved, which extended the initial contract term to August 31, 2020. This extension was made to account for delays and unforeseen complications encountered during the installation of air quality monitoring infrastructure.

In anticipation of the upcoming contract renewal, Environmental Services staff arranged for an air quality update, which was presented by Dr. Helmig of Boulder AIR in the July 28, 2020 Council regular session. The Boulder AIR presentation showcased the data collected to date at Longmont's monitoring sites and compared the data to other monitoring sites in the area.

Staff is now requesting approval to renew the Boulder AIR contract for regional air quality monitoring. In addition to renewal of the existing contract, a contract addendum and term extension is proposed. The contract addendum is a detailed scope of services, which clarifies deliverables, deadlines, and communication expectations. The scope of services addendum was added to ensure that the City's expectations for data analysis and data sharing are clear. Further, that analysis and interpretation of Longmont's air quality is completed in accordance with the objectives of the study and made available to residents in a timely manner.

The proposed term extension would increase the contract term from 12 months to 16 months, resulting in a contract term of September 1, 2020, to December 31, 2021. This contract term would align any future contract renewals with the annual budget cycle, simplifying future budgeting and renewals.

**ATTACHMENTS:**

Attachment A: Boulder AIR Professional Services Agreement

Attachment B: Boulder AIR Professional Services Agreement – Amendment